**Access to Education Records 7 sentences**

1. Under FERPA, a school must provide an eligible student with an opportunity to inspect and review his or her education records within 45 days following its receipt of a request.
2. A school is required to provide an eligible student with copies of education records, or make other arrangements, if a failure to do so would effectively prevent the student from obtaining access to the records.
3. A case in point would be a situation in which the student does not live within commuting distance of the school.
4. A school is not generally required by FERPA to provide an eligible student with access to academic calendars, course syllabi, or general notices such as announcements of specific events or extra-curricular activities.
5. That type of information is not generally directly related to an individual student and, therefore, does not meet the definition of an education record.
6. Under FERPA, a school is not required to provide information that is not maintained or to create education records in response to an eligible student's request.
7. Accordingly, a school is not required to provide an eligible student with updates on his or her progress in a course (including grade reports) or in school unless such information already exists in the form of an education record.